

24 December 2021

**D I R E C T I V E**  
**URGENT MOTIONS BEFORE HON. BAM AJ 27 – 31 December 2021**

1. All cases which are not ready at the time of filing 12:00 on Thursday 23 December 2021 (i.e. all relevant affidavits filed, the application indexed and paginated, a certificate of urgency and practice note filed) will not be heard, unless there is good cause or exceptional circumstances.
2. No piece-meal filing of affidavits will be allowed.
3. Caselines bundle will be frozen by 17:00 on Friday, 24 December 2021 and no further documents may be filed without the relevant Judge's specific written permission.
4. All cases **MUST** be uploaded on CaseLines. If any problems are experienced the particular Judge's Secretary must be contacted timeously. In the absence thereof, where links have not been populated timeously (see par 1 supra) or no link has been received, the matter will be struck from the roll.
5. Please ensure that [Lmakwela@judiciary.org.za](mailto:Lmakwela@judiciary.org.za) has been invited to your matter.
6. It is the duty of the applicant's attorney to ensure that there are no duplicate cases created on Caselines and to ensure that the particular Judge has received the correct link. In the event that this does not occur, and links remain unpopulated or the Judge is sent an incorrect link, the matter will not be heard and will be removed or struck from the roll.
7. Matters with no Certificate of Urgency and /or Practice Note will be struck from the roll.
8. In matters that are unopposed or settled, draft orders in Word format are to be emailed to the Judge's Secretary by no later than Monday 27 December 2021. No hearing is required for these matters unless parties are of the view that they need to make submissions. In this instance, the parties are to notify the Judge's Secretary concerned. Further to this, Counsel are to remain available in the event that the Judge requires submissions.

9. In all opposed matters, heads of argument are to be filed by both parties by no later than Monday, 27 December 2021 at 12:00. Rules pertaining to urgency shall be strictly enforced.
10. Hearings will take place virtually by means of MS Teams. The link will be sent in due course.
11. If parties are of the view that a matter may be dealt with on the papers and without a hearing they are to indicate this to the Judge's Secretary by no later than Monday, 27 December 2021 at 10:00.
12. An allocation does not mean that the matter is considered sufficiently urgent to hear on the merits. Submissions will need to be made regarding the grounds of urgency.
13. Non-compliance with this directive will result in a matter being struck from the roll, unless good cause is shown for non-compliance.

We trust that you will find the above in order.

Best regards,